# **Conference Guide**

This guide is a practical reference for participants of **International Exchange of Professionals** - **Thematic Event in Sustainable Development 2024**. It provides information on all conference-related aspects of logistics, transportation, food, accommodation and sightseeing.

Please kindly read all the details in case cause some inconvenience (It's better to print it out before you come to the conference site).

## **Parallel Meetings:**

- The 12<sup>th</sup> Annual World Congress of Ocean (WCO-2024)
- The 6<sup>th</sup> World Congress of Education (WCE-2024)
- The 9<sup>th</sup> Annual Global Congress of Knowledge Economy (GCKE-2024)
- The 10<sup>th</sup> World Energy Congress (WEC-2024)
- The 11<sup>th</sup> Annual World Congress of Food and Nutrition (WCFN-2024)
- The 5<sup>th</sup> International Congress of Environment (ICE-2024)

**Notice:** Please note that there will be **6 Parallel Meetings** which show above. Please do not confused when you register on-site and please kindly remember the abbreviation of your participation meeting.

# **Important Notice**

While Singapore is one of the safest and cleanest places to visit in Asia, and often a highlight for families travelling, they also have some specific laws and rules that could get you in trouble if you're not aware of them, such as CHEWING GUM IS ILLEGAL; SMOKING IS FORBIDDEN ALMOST EVERYWHERE! To make sure you don't land yourself in hot water, please search related information in advance, and here is a guide of what not to do in Singapore for your reference.



Venue: Aloft Singapore Novena, Singapore

 $\underline{https://www.thesingaporetravel.com/travel/14\text{-}singapore-laws-for-tourist--you-should-know-be}$  for e-you-arrive

# Registration

**Time:** 09:00-21:00, November 11, 2024 (Monday) | **Place:** Balestier Foyer, 2<sup>nd</sup> Floor at **West** Wing, Aloft Singapore Novena

**Time:** 08:15-18:00, November 12-13, 2024 (Tuesday, Wednesday) | **Place:** Balestier Foyer, 2<sup>nd</sup>
Floor at **West** Wing, Aloft Singapore Novena

**Time:** 08:15-13:00, November 14, 2024 (Thursday) | **Place:** Balestier Foyer, 2<sup>nd</sup> Floor at **West** Wing, Aloft Singapore Novena

\* All the activities are at West Wing. For participants who have booked hotel room from the committee, we suggest you check-in at East Wing first, and then register at West Wing. From East Wing to West Wing, please cross Zhongshan Park and walk for about 3 minutes.

## **Notice:**

- 1. Upon your arrival, please tell us **Your Last Name** to confirm your registration information at the registration desk.
- 2. Conference pass card must be worn at all the time otherwise the conference is not accessible.
- 3. Anyway, please kindly pay attention to the service time of the registration desk in case miss the time of registration.
- 4. For those who booked the hotel from us, we prefer you could make registration before you check in, it will be very hurry if you register at the morning time before your speech.
- 5. We accept the on-site payment with cash (USD or SGD), we do not have change, so please prepare some change if you wish to pay on-site.

# **Conference Program**



Venue: Aloft Singapore Novena, Singapore

The **final conference program**, **schedule**, and **conference book with abstracts** has been released at website <a href="https://www.bitcongress.com/galatechbook/">https://www.bitcongress.com/galatechbook/</a>, please download by yourself if you need.

Please note all the information at this link is a combined one with 6 conferences together. If you just need the one for your own conference, please contact your coordinator for the documents.

#### **Notice:**

- 1. Please note the conference program maybe small changes due to some speakers' schedule and we will inform the chair if that happen or you can visit your own scientific program website for any changes.
- 2. The Chair will get the final program with a printed paper before your session start.
- 3. There will be Group Photo after each session, our staff will stand by for it.

## Oral Presentation

Please kindly pay attention to your speech session, speech time and name of meeting room. Please save your presentation slides in USB disk and copy it 15mins ahead of the session (not your speech time) to the computer in meeting room. If you need help, please contact conference staff outside the meeting room or your session chair to help you. The screen ratio of laptop in every meeting room is 16:9.

#### **Notice:**

- ✓ **Session Time:** We prefer all the speakers could arrive to the conference meeting room 5 minutes before your session start.
- ✓ The duties for Session Chair/Co-chair Role
- 1. Show up to the session at least 15 minutes before the session begins. Identify the paper presenters and discussant(s) in advance, and introduce yourself. Remind each presenter of the time limits that apply, and describe the method you will use to alert them of time limits during the actual presentation.
- 2. At the start of the session, introduce yourself to the audience, announce the session/title, and offer a brief overview indicating how the papers are related.
- 3. Next, introduce the speakers with brief comments regarding the affiliation and/or background of each presenter.



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4. Prior to each presentation, announce the paper's title, authors' names and their affiliations. Identify the individual who will be speaking if it is someone other than the first author.

- 5. During the presentations enforce time limits strictly so that no author (or audience member) monopolizes someone else's time. And each speaker will have about 20 minutes for oral presentation.
- 6. Once presentations are complete (paper presentations and discussant's presentation) the reminder of the time can be used for informal discussion with the audience and session participants. It is your job to field questions from the audience.
- 7. Try to conduct the session as informally as possible (e.g., use first names when addressing participants and members of the audience) to encourage as much audience participation as possible.

## Conference E-proceeding

The conference proceeding with abstract and biography will be in **electronic version**, please bring a computer by yourself on site if you need to check the proceeding (please download by yourself on the above website for the conference book).

#### Video Presentations

Please visit the website https://www.bitcongress.com/galatechvideo/ for Video Presentation details.

# Balestier 2 Second Floor at West Wing Second Floor at West Wing Balestier 2 Coffee Break Station Balestier 3 Coffee Jea/Je Water Station Fillar Conges Area Second Floor at West Wing Balestier 3 Zhongshan 1 Zhongshan 2



Venue: Aloft Singapore Novena, Singapore

# **Event Schedule**

## **Event Schedule**

**Time:** November 12-14, 2024 **Venue:** Aloft Singapore Novena, Singapore

Date	Time	Program	Place
November 11, 2024 (Monday)	09:00-21:00	Registration	Balestier Foyer, 2 <sup>nd</sup> Floor
November 12, 2024 (Tuesday)	09:00-09:15	Opening Ceremony	Balestier Ballroom, 2 <sup>nd</sup> Floor
	09:15-11:50	Keynote Forum	
	12:00-13:00	Lunch	YUE Restaurant, 1st Floor
	13:30-17:10	WEC 01: Global Energy Economy, Policies and Future Trends	Balestier 1, 2 <sup>nd</sup> Floor
	13:30-16:30	WCE 01: Higher Education Forum (I)	Balestier 2, 2 <sup>nd</sup> Floor
	13:30-16:30	GCKE 01: Marketing, Intellectual Property and Knowledge Economy Management	Balestier 3, 2 <sup>nd</sup> Floor
	13:30-17:10	WCO 01: Ocean Economy and Finance	Zhongshan 1, 2 <sup>nd</sup> Floor
	13:30-17:35	WCO 02: Maritime Law	Zhongshan 2, 2 <sup>nd</sup> Floor
	15:15-15:30	Coffee Break	Balestier Foyer, 2 <sup>nd</sup> Floor
	18:30-20:30	Welcome Banquet	Balestier Ballroom, 2 <sup>nd</sup> Floor
November 13, 2024 (Wednesday)	08:30-11:50	WCE 02: Higher Education Forum (II)	Balestier 1, 2 <sup>nd</sup> Floor
	08:30-11:20	WCE 03: STEAM Education Research Forum	Balestier 2, 2 <sup>nd</sup> Floor
	08:30-11:50	GCKE 02: Key Converging Technologies (AI, Nano-, ICT, Industrial Technology)	Balestier 3, 2 <sup>nd</sup> Floor
	08:30-12:30	WCO 03: Ocean Science, Engineering and Ocean Energy	Zhongshan 1, 2 <sup>nd</sup> Floor
	08:30-10:15	WEC 02: Bioenergy and Hydrogen Energy	Zhongshan 2, 2 <sup>nd</sup> Floor
	10:15-10:30	Coffee Break	Balestier Foyer, 2 <sup>nd</sup> Floor
	12:00-13:00	Lunch	YUE Restaurant, 1st Floor



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Date	Time	Program	Place
November 13, 2024 (Wednesday)	13:30-16:20	ICE 01: Hot Topics about Environment Field	Balestier 1, 2 <sup>nd</sup> Floor
	13:30-15:15	WCE 04: Preschool and Primary Education Forum	Balestier 2, 2 <sup>nd</sup> Floor
	15:30-16:55	WCE 05: Edu-Research Innovation Forum	
	13:30-15:30	GCKE 03: Energy, Economy and Environment	Balestier 3, 2 <sup>nd</sup> Floor
	13:30-17:35	WCO 04: Smart Port, Green Shipping & Shipbuilding	Zhongshan 1, 2 <sup>nd</sup> Floor
	13:30-17:50	WCFN 01: Research and Development for Food and Nutrition Science	Zhongshan 2, 2 <sup>nd</sup> Floor
	15:15-15:30	Coffee Break	Balestier Foyer, 2 <sup>nd</sup> Floor
November 14, 2024 (Thursday)	08:30-10:15	WCE 06: Humanities and Social Science Education Forum	Balestier 2, 2 <sup>nd</sup> Floor
	08:30-10:30	GCKE 04: Smart City and Cutting-edge Education	Balestier 3, 2 <sup>nd</sup> Floor
	08:30-10:15	WCO 05: Ocean Management and Environment Protection	Zhongshan 1, 2 <sup>nd</sup> Floor
	10:30-12:55	WCO 06: Aquaculture and Fisheries Forum	
	08:30-11:30	WEC 03: Power and Energy Storage	Zhongshan 2, 2 <sup>nd</sup> Floor
	10:15-10:30	Coffee Break	Balestier Foyer, 2 <sup>nd</sup> Floor
	12:00-13:00	Lunch	YUE Restaurant, 1st Floor
November 12-14, 2024	09:00-17:30	Posters & Exhibition	Balestier Foyer, 2 <sup>nd</sup> Floor

Please note the schedule will be smaller changes due to the on-site situation and we will inform you if there are any changes.

## **Conference Venue and Hotel**

Conference Hotel & Venue: Aloft Singapore Novena

Address: 16 Ah Hood Road, Singapore 329982

Hotel Rooms: Settle in Breezy Rooms in East Wing

Meeting Rooms are located at West Wing across Zhongshan Park. (3 minutes' walk)

Phone: +65 -68086888

Website: <a href="https://www.marriott.com/en-us/hotels/sinnv-aloft-singapore-novena/overview/">https://www.marriott.com/en-us/hotels/sinnv-aloft-singapore-novena/overview/</a>

Check-in: **15:00** / Check-out: **12:00 noon** 



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The Conference venue and all important activities will be arranged at this hotel. For participants, who chose

**Package A or Package B**, will stay in this hotel. Any room reservation requirement, please contact coordinator at your early convenience.

#### Notices for those who book hotel from us:

- 1. To avoid any auto-cancellation on the hotel reservation, please inform your coordinator at least **48 hours** in advance if you can't arrive on time.
- 2. The hotel will charge a deposit when you check in. If there is no room service, the amount will be refunded to you when you check out.
- 3. Please kindly pay attention for the **check in time and check out** time in case cause some additional hotel fee.
- 4. Please kindly inform us the room type (**One big bed or twin beds**) and **breakfast numbers** if you have not inform the conference coordinator previously.
- 5. Please inform us the name of your accompany persons who stay with you at the same room if you have.
- 6. Please kindly inform us if any changes for the check in time and checkout time after you confirm the schedule with the conference coordinator.
- 7. Please show your passport when you check in at the hotel reception, the hotel staff will give you room number and wife code after your check in.

PS: For those who didn't book the accommodation (Package A/B) through the committee, please kindly arrange your accommodation and meals by yourself in advance.

# **Transportation**

# From Singapore Changi Airport

This hotel does not provide shuttle service.

#### 1. Take Taxi:

It is about 20.4 KM away, around 26 minutes, costs 21.4 SGD, depending on the

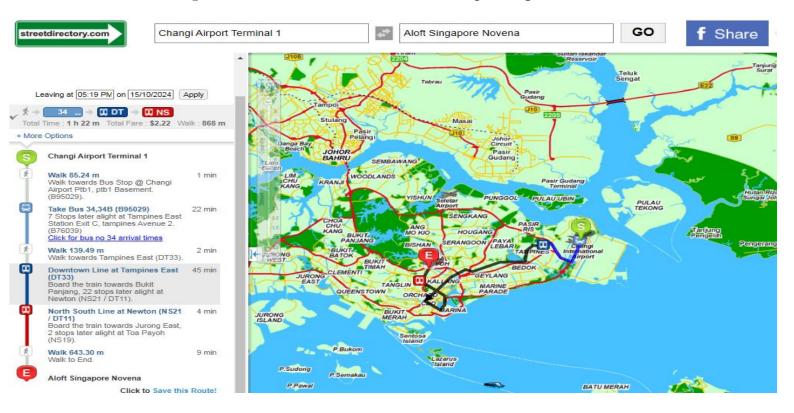


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## traffic.



# 2. Public Transport: Details can be searched on Google Map.



# **Meals Arrangement**



Venue: Aloft Singapore Novena, Singapore

## Lunch (3 days)

November 12-14 / 12:00-13:00 / Venue: YUE Restaurant, First Floor

## **Welcome Banquet**

November 12 / 18:30-20:30 / Venue: Balestier Ballroom, Second Floor

## **Notice:**

#### ✓ For those who chose the Package A or Package B

Item: The breakfast, lunches, and welcome banquet (Nov 12's evening)

Please bring the meal passes with you during the meeting.

## **✓** For those who chose the only registration fee

Item: Lunches and welcome banquet (Nov 12's evening)

Please bring the meal passes with you during the meeting

## **✓** For those who chose the registration fee with special request

Please kindly arrange the meals by yourself in advance.

- ✓ The conference does not provide suppers during the meeting dates, please take care of them yourselves.
- ✓ The meal passes are inside the back of your name card, please kindly save it.
- ✓ Normally, we do not accept changes for the meal passes.
- ✓ Please buy the meal passes with cash for any other additional acquirement for your accompany person if you need.

# Visa in Singapore

Singapore is visa-free for many countries. If you still need apply Visa, please check with your local Singapore consulate or embassy to find out the earliest possible application date. Meanwhile, we strongly advise the foreign attendees to apply for the Tourist Visa instead of Business Visa which is more accessible.

# Weather in Singapore



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The average day time maximum temperature in November is  $31.2 \,\mathrm{C}$  (88 F), with an average minimum temperature of  $24.6 \,\mathrm{C}$  (76 F) and a 24-hour average of  $27.2 \,\mathrm{C}$  (81 F), please make arrangement for the clothes accordingly. November is the second wettest month of the year, don't leave your hotel room without an umbrella, as the rain can come on suddenly.

# **Currency**

The official currency is the SGD (Singapore Dollar or S\$). Major credit cards are accepted (VISA, MASTER CARD) and foreign currency can be converted in airport, hotels, and in subsidiaries of the Bank.

You are advised to exchange some SGD for your bus/taxi fares before your departure. The exchange rate between US dollar and SGD is approximately at 1: 1.3083, Euro and SGD is approximately at 1: 1.4252. Please check for further updates.

# **Electricity**

The standard voltage in Singapore is 230 V. The standard frequency is 50 Hz. This is similar to the electricity standard in other European countries including the UK, but different to the USA, Japan, and China, for example, that use 120 V, 100 V, and 220V respectively. So electrical appliances from Europe will function in Singapore with the use of an adapter but a transformer would be necessary

# **Singapore**





In Singapore, power plugs and sockets (outlets) of type G are used. The standard voltage is 230 V at a frequency of 50 Hz.

## **Local Time**

## A. Time Difference



Venue: Aloft Singapore Novena, Singapore

Singapore is in one time zone – Singapore Time (UTC+8 hours).

## B. Working Hours

Most business organizations are open at 10:00-15:00 (Monday to Friday).

Large stores are open at 10:00~22:00

# **Insurance Policy**

It is advised to have insurance to cover sickness and other possible traveling problems. The organizing committee will not take the responsibility for any personal injuries sustained or for loss of, or damage to, property belonging to conference participants or their accompanying persons, either during or as a result of the conference.

# **Emergency Numbers**

Police: 999

Fire & Medical Emergency: 995

Non-emergency ambulance: 1777

## **Conference Contact**

## **Program Coordinators**

WCO Mr. David Zhang / david.wco@gala-tek.com
WCE & WEC Ms. Miranda Liu / miranda.wce@gala-tek.com
Ms. Bonnie Tan / bonnie.tan@gala-tek.com
WCFN Ms. Alma Yang / alma.wgc@galacluster.com
ICE Ms. Ada / ada.ice@galatech-loc.com